



NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

REGULAR COUNCIL MEETING

Meeting Minutes

- I. **Call to Order**
Tribal Vice-Chairperson Fred Beihn, called to order the regular meeting of the North Fork Rancheria at 10:16 a.m. on July 14, 2020 in North Fork, CA.
- II. **Moment of Silent Prayer**
A moment of Silent Prayer was observed.
- III. **Roll Call**
Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Fred Beihn, Katrina Guitierrez, Maryann McGovran, and Jacquie Van Huss. Elaine Fink (10:46 a.m.)
- IV. **Approval of Meeting Agenda**
Council Member Van Huss motioned to approve the agenda with the following additions: New Business- 6- ACF; Unfinished business – 8. TANF Proposal; 9- Shelter in Place; 10- Food Distribution; 11- Emergency list; 13- Liz Perez; Executive Session – 3- “on-call” and 4- COVID Staff. Secretary Guitierrez seconded. Mc 4/0/0
- V. **Approval of Meeting Minutes from the previous meeting (s)**
The previous meeting minutes were tabled until Tribal Council review and completed.
- VI. **New Business**
 1. Trespassers Madera Property
Council Van Huss reported that she is waiting on the BIA to send signs to post on the property. The signs are coming from the BIA because it is federal land and the proper signage needs to be posted. Local authorities were contacted but all they could do is go check on them and encourage them to leave but they cannot force them without the proper signage and due to the COVID pandemic is against the Governor’s orders.
 - a. BIA
Please see above.
 - b. Madera County Sheriff
Council Member Van Huss provided the Statement of Ownership / Permission to Enter Property and Penal Code 602 for trespassing.

2. CA Consulting

Council Member Van Huss inquired about having a press release ready and for Charlie Alterkruse to draft one just in case of media inquiries of the donations of funding to the hospitals and all others. After discussion, Tribal Council denied and reiterated that if staff receives any calls, all calls should be forwarded to Mr. Alterkruse. Chairperson Fink will send an email to staff to let them know.

3. Director's Meeting

Council Member Van Huss suggested to have a follow up about the policy and procedure meeting with the Directors. Tribal Council agreed that it wasn't necessary.

4. Tribal Council Protocol

Vice-Chairperson Beihn inquired as to the proper protocol when it comes to Council Members and what they can or is not supposed to do without the rest of or a majority of Tribal Council. For example, a discussion was held regarding the COVID wish list but at a meeting it was only presented a few things that was going to get the funding. Tribal Council Members were supposed to bring individuals whom they felt needed the funding. A discussion was also held regarding contacting the Tribe's Attorney's and how it's being done one on one or as a group. A discussion was held regarding the proper protocol for the contacting the Attorney. Could it be done with getting Chairperson Fink's approval? Can anyone just pick up the phone for any reason and call? Should all Council Members or a majority give permission?

5. Resolutions

a. Resolution No. 20-29 – R. Cobb Enrollment

Secretary Gutierrez motioned to adopt Resolution No. 20-29 A Resolution re-appointing Rose Cobb to the Enrollment Committee of the North Fork Rancheria of Mono Indians of California for a successive two- year period beginning on 07/12/2020 through 07/12/2022. Council Member Van Huss seconded. Mc 4/0/0

b. Resolution No. 20-30 – C. Coronado Enrollment

Secretary Gutierrez motioned to adopt Resolution No. 20-29 A Resolution re-appointing Carol Coronado to the Enrollment Committee of the North Fork Rancheria of Mono Indians of California for a successive two- year period beginning on 07/12/2020 through 07/12/2022. Council Member Van Huss seconded. Mc 4/0/0

c. DMV Exemption Certification

In order to be in compliance, a discussion was held regarding if a citizen is eligible to receive the certification while living on another reservation. Tribal Council agreed to send the letter back with a letter of citizenship to the Citizen to have the other Tribe sign off. Chairperson Fink will call the citizen.

d. Madera County Transportation Commission Request

TC by consensus, agreed to support for a grant application to widen Hwy 99 from Ave 7 to Ave 12. Secretary Gutierrez will take care of it.

6. ACF

Treasurer McGovran reported that she received an email inviting her to sit on the board for Tribal Early Childhood working group. By consensus, Tribal Council agreed and for the ACF STAC as well.

Chairperson Fink arrived @ 10:46 a.m.

VII. Unfinished Business

1. *COVID-19 Newsletter*

Articles are due July 17, 2020.

By consensus, Tribal Council approved for IT Director to purchase a drone.

2. *Meeting Protocol / Procedures*

Treasurer McGovran motioned to approve the rules of the virtual meetings. Vice-Chairperson Beihn seconded. 3/2/0

IT specialist to do the Zoom. Have a test run on Thursday July 16, 2020.

3. *Mono Nation Letter*

Treasurer McGovran suggested for Vice-Chairperson Beihn to take the guidelines to the Board so that they understand the guidelines and what can and can't be done. The letter that was received was not COVID related but just a normal budgetary request.

4. *HR Job Description*

This item was tabled.

5. *Resolutions*

a. Resolution No. 20-25 – R. Hopkins EPD Committee

Council Member Van Huss motioned to adopt Resolution No. 20-25 A Resolution appointing Robert Hopkins to the Environmental Committee for the term of September 22, 2019 to September 22, 2023. Vice-Chairperson seconded. Mc 5/0/0

b. Resolution No. 20-33 – J. Galt Election Board

Council Member Van Huss motioned to adopt Resolution No. 20-33 A Resolution appointing James Galt to the Election Board of the North Fork Rancheria of Mono Indians for a two (2) year term effective July 9, 2020 through July 9, 2020. Vice-Chairperson seconded. Mc 5/0/0

d. Resolution No. 20-24 – V. Garcia Cultural Committee

Council Member Van Huss motioned to adopt Resolution No. 20-34 A Resolution appointing Victoria Garcia to the Cultural Committee of the North Fork Rancheria of Mono Indians of California for the term beginning on 7/9/2020 through 7/9/2024. Vice-Chairperson Beihn seconded. Mc 5/0/0

e. Resolution No. 20-31 – Reinstatement of Citizenship

Council Member Van Huss motioned to adopt Resolution No. 20-31 A Resolution authorizing the reinstatement of Citizenship of Teela Reyes effective July 19, 2020. Vice-Chairperson Beihn seconded. Mc 5/0/0

f. Resolution No. 20-32 – Reinstatement of Citizenship

Council Member Van Huss motioned to adopt Resolution No. 20-32 A Resolution authorizing the reinstatement of Citizenship of Desirei Reyes effective July 19, 2020. Vice-Chairperson Beihn seconded. Mc 5/0/0

6. General Council Meeting – September 19, 2020.

A discussion was held regarding whether or not the meeting will be held in person or virtually. No Station information or audit information should be available if the meeting is going to be virtual. Agenda must be done within 30 days.

Treasurer McGovran motioned to attempt to have the meeting at the community center parking lot. Vice-Chairperson seconded. Mc 2/3/0 More discussion will be held.

7. Solid Waste

a. Dumpsters

Vice-Chairperson stated that the dumpster is small and that bigger ones should be provided. Council Member Van Huss stated that it will be reassessed this week to see what is working and what is not.

Tribal Council reviewed the letter that was submitted by EPD Director for mailing. Tribal Council approved the letter with changes.

Vice- Chairperson motioned for bigger dumpster for those areas that need it. There was no second therefore, the motioned died.

b. Salvage Clean up

Treasurer McGovran reported that the Transfer Station will take up to 9 tires per day only. A list will be given for things that they will and not accept.

Tribal Council took a lunch break @ 12:31 p.m.

Tribal Council resumed @ 2:02 p.m.

Vice-Chairperson left the meeting during lunch break.

8. TANF Proposal

Secretary Guitierrez motioned to approve the Pathways to Education for a total amount of \$7,200.00. Council Member Van Huss seconded. Mc 4/0/0

9. Shelter in place

Tribal Council reviewed the propels for the deep cleaning for the all offices.

Council Member motioned to contract with Surf Pro in the amount \$12,330.00. Secretary Guitierrez seconded. Mc 4/0/0

Secretary Guitierrez motioned to approve the Indigenous Mother's Talking Circle in the amount of \$4,300.00. Council Member Van Huss seconded. Mc 4/0/0

10. Food Distribution

A discussion was held regarding shelter in place and having staff remain at home, etc. Make it mandatory for all employees to work from home. Tribal Council also agreed for the store to stop selling the hot dogs and popcorn.

Council Member Van Huss motioned to go back to the original essential employees to work at the offices. Secretary Guitierrez seconded. Mc 4/0/0

An email was sent to the Directors, Supervisors regarding this.

Treasurer McGovran suggested to be more efficient for items that are ordered by the CFO for cleaning products, hygiene, food etc. it can be sent to the Community Center in boxes and for more accountability.

11. Emergency List

A discussion was held regarding the list and whether anyone would like to volunteer and what will happen if no one does volunteer. Treasurer McGovran stated that it's so much easier this time around due to the reputation that the Tribe has established with the local governmental and county agencies through the years.

Council Member Van Huss will have the EPD Director send an email every week asking for volunteers.

By consensus, Tribal Council agreed to have Treasurer McGovran be the Incident Commander and Christina McDonald the Assistant to the Incident Commander, upon availability.

12. Liz Perez

Tribal Council agreed for Treasurer McGovran to forward the email to John Maier for clarification on a campaign receiving an excess amount of a donation. Tribal Council agreed to donate \$480.00 as stipulated as the only funding that can be received.

Council Member Van Huss motioned to donate \$480.00 to Ms. Perez campaign. Treasurer McGovran. Mc 4/0/0

Council Member Van Huss motioned to go into executive session @ 3:20 p.m. Secretary Guitierrez seconded. Mc 4/0/0

VIII. Executive Session

1. Treasurer McGovran

- a. Personnel
A discussion was held.

- b. **GWBP Voucher**
A discussion was held.

- c. **"on-call"**
A discussion was held.

- d. **COVID Staff**
A discussion was held.

2. Secretary Guitierrez

- a. TANF Site Supervisor Interviews
Secretary Guitierrez gave an update.
- b. HR Update
 - 1. Language Coordinator Job Description /Salary
This item was tabled until the next meeting.
 - 2. Employee Evaluation
An update was given.

3. "On-call"
A discussion was held.
4. COVID Staff
A discussion was held.

Treasurer McGovran motioned to come out of executive session @ 4:19 p.m. Secretary Guitierrez seconded. Mc 4/0/0

IX. Mail/Travel/Calendars – N/A

X. Adjournment

Treasurer McGovran motioned to adjourn @ 4:19 p.m. Secretary Guitierrez seconded. Mc 4/0/0

Minutes submitted by: **Katrina Guitierrez** – 07/22/2020 

COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **20th** day of **August, 2020**, at which a legal quorum was present, these minutes were approved as presented by a vote of **5 For 0 Against 0 Abstaining**.

DATED this **25th** day of **August, 2020**.


Katrina Guitierrez, Tribal Secretary


Judy E. Fink, Tribal Chairperson